DEBT SERVICE

7701: DEBT & INTEREST

	FY 06 Actual	FY 07 Budget	FY 07 Actual	FY 08 Budget	Town Manager FY 09 Proposed	Change FY 08 - 09	Percent Change
D:	4.050.050	4.055.440	4 000 040	4 000 000		(400.040)	
Principal	1,358,058	1,255,112	1,263,312	1,068,963	965,714	(103,249)	-9.7%
Interest	478,801	462,866	433,163	365,882	379,883	14,001	3.8%
Deferred Payments	56,514	56,514	56,514	56,514	56,514	0	0.0%
TOTAL APPROPRIATION	1,893,373	1,774,492	1,752,989	1,491,359	1,402,111	(89,248)	-6.0%
SOURCES OF FUNDS							
Taxation	1,847,041	1,729,493	1,707,990	1,447,693	1,359,779	(87,914)	-6.1%
CPAC Funds	46,332	44,999	44,999	43,666	42,332	(1,334)	-3.1%

MAJOR COMPONENTS:					
			Deferred		
	<u>Principal</u>	<u>Interest</u>	<u>Payments</u>	<u>TOTAL</u>	
Town Hall Refunding	170,000	48,000		218,000	
Jones Library	51,623	6,924		58,547	
* Regional High School Debt	269,828	171,493		441,321	
Regional High School Roof	94,263	24,272		118,535	
Crocker Farm Renovation	200,000	72,188		272,188	
Sidewalks	65,000	14,138		79,138	
Wildwood Roof	65,000	8,728		73,728	
Plum Brook Athletic Fields Temporary Debt	50,000	14,140		64,140	
Interest on Temporary Debt		20,000		20,000	
Deferred Teachers Payroll			<u>56,514</u>	<u>56,514</u>	
TOTAL	<u>\$965,714</u>	\$379,883	<u>\$56,514</u>	<u>\$1,402,111</u>	
* Debt funded through Proposition 2 ½ overrides	3				

SIGNIFICANT BUDGET CHANGES:

FY 09 debt service declines as the last principal and interest payments on the Police Facility and Bangs Community Center bonds were paid in FY 08.

SERVICE LEVELS:	FY 03 <u>Actual</u>	FY 04 <u>Actual</u>	FY 05 <u>Actual</u>	FY 06 <u>Actual</u>	FY 07 <u>Actual</u>
Number of Issues					
School Debt	6	5	5	5	7
Town Debt	6	8	9	11	9
Library Debt	1	1	1	1	1

OTHER EXPENDITURES

MISSION: To provided funding and/or services for purposes which have not been recognized as being a routine part of Town operations and, therefore, have not been incorporated in the operating budget.

CONTINUING OBJECTIVES:

To provide pass-through funding for programs.

LONG RANGE OBJECTIVES:

FY 09 OBJECTIVES:

To provide a conservative, but adequate appropriation to the Finance Committee's Reserve Fund for extraordinary and/or unforeseen expenditures that may occur during the year.

SERVICE LEVELS:	FY 03 <u>Actual</u>	FY 04 <u>Actual</u>	FY 05 <u>Actual</u>	FY 06 <u>Actual</u>	FY 07 <u>Actual</u>
Amherst Cable Television	1	1	1	1	0
Reserve Fund Transfers	1	6	3	4	2

OTHER EXPENDITURES

	_	FY 06 Actual	FY 07 Budget	FY 07 Actual	FY 08 Budget	FY 09 Manager	Change FY 08 - 09	Percent Change
Amherst Cable Television	\$	4,000	0	0	0	0	0	0.0%
Reserve Fund	\$_	100,000	50,000	50,000	100,000	100,000	0	0.0%
TOTAL APPROPRIATION	\$_	104,000	50,000	50,000	100,000	100,000	0	0.0%
SOURCES OF FUNDS								
Taxation	\$	100,000	50,000	50,000	100,000	100,000	0	0.0%
Fee Supported	\$	4,000	0	0	0	0	0	0.0%

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See above.

SIGNIFICANT BUDGET CHANGES:

None.

OTHER ASSESSMENTS

MISSION: To pay for charges assessed by other governmental entities.

CONTINUING OBJECTIVES:

To evaluate the efficiency and effectiveness of services provided to the Town by other agencies.

To participate in management of transportation services and retirement benefits through membership on the governing boards of the Pioneer Valley Transit Authority and the Hampshire County Retirement Board.

LONG RANGE OBJECTIVES:

FY 09 OBJECTIVES:

SERVICE LEVELS:	FY 02 <u>Actual</u>	FY 03 <u>Actual</u>	FY 04 <u>Actual</u>	FY 05 <u>Actual</u>	FY 06 <u>Actual</u>
Number of Programs:					
State	3	3	3	3	3
County	0	0	0	0	0
Pioneer Valley Planning Commission	1	1	1	1	1
Hampshire County Retirement System	1	1	1	1	1
Hampshire Council of Governments	1	1	0	0	0
·					

OTHER ASSESSMENTS

		FY 06 Actual	FY 07 Budget	FY 07 Actual	FY 08 Budget	FY 09 Manager	Change FY 08 - 09	Percent Change
State Assessments	\$	132,530	229,290	229,290	256,414	185,326	(71,088)	-27.7%
County Assessments	\$	0	0	0	31,323	31,323	0	0.0%
Choice/Charter Tuition	\$	(66,992)	(34,303)	(34,303)	299,671	213,555	(86,116)	-28.7%
PVPC	\$	5,231	5,231	5,231	5,231	5,231	0	0.0%
PVTA	\$	739,417	637,557	637,557	653,496	669,833	16,337	2.5%
Retirement Assessment	\$ _	2,492,946	2,835,526	2,835,526	2,920,979	2,917,009	(3,970)	-0.1%
TOTAL APPROPRIATION	\$_	3,303,132	3,673,301	3,673,301	4,167,114	4,022,277	(144,837)	-3.5%
Taxation	\$	2,696,583	3,051,588	3,062,038	3,529,858	3,369,090	(160,768)	-4.6%
UMass/Five Colleges	\$	606,549	621,713	611,263	637,256	653,187	15,931	2.5%

MAJOR COMPONENTS:

State Assessments include fees payable to the Registry of Motor Vehicles that the Town collected for the Registry and the assessment due as a member of the Air Pollution Control District. The estimated FY 09 increase in another state assessment, retired teacher's health insurance, is budgeted here while the prior year actual cost is included in the elementary school budget.

County assessments include an assessment instituted in FY 08 for operations the Regional Lockup Facility by the Hampshire County Sheriff.

Estimated school choice and charter school assessment increases are budgeted here, while the prior year actual cost is included in the elementary school budget.

Pioneer Valley Planning Commission (PVPC) provides regional planning services in the Pioneer Valley. The amount budgeted is the assessment to the Town for membership.

The Retirement Assessment covers General Fund municipal and library employees as well as non-teaching school employees.

SIGNIFICANT BUDGET CHANGES:

Hampshire County Retirement Assessment decreases by 0.14%, or \$3,970, to total of \$2,917,009 for Town, Library, and non-teaching School employees. In addition, Enterprise Funds' share of this assessment is budgeted in their respective budgets. It includes an annual payment of \$234,924 to fund the liability created by the Early Retirement Incentive program adopted by the Town in 2003. The pension funding schedule is based upon a new January 1, 2007 actuarial study. The PVTA assessment estimate represents a 2.5% increase above the estimated assessment in FY 08 for FY 07 service. The remaining \$202,143 of the estimated PVTA assessment is funded within the Transportation Fund.

State assessments assume a 2.5% increase in RMV non-renewal charges and a 15% increase in retired teachers' health insurance assessment.

School Choice assessment estimated to increase 5% and Charter School assessment increases because state reimbursement for students attending Pioneer Valley Chinese Immersion School declines to 60% from 100% in second year per state reimbursement formula.

SUMMARY

MISSION: To manage a program of equipment and facility maintenance and improvement that ensures protection of the Town's capital assets and the continued delivery of quality services.

CONTINUING OBJECTIVES:

To provide comprehensive Town - wide capital planning.

To develop, manage and modify an ongoing five-year Capital Plan.

To maintain adequate maintenance and inventory records to facilitate capital planning.

To evaluate and manage an appropriate mix of funding sources for capital projects.

To develop and review policies related to funding, replacement, improvement and expansion of capital assets.

LONG RANGE OBJECTIVES:

To develop a comprehensive inventory of capital assets.

To implement an appropriate software program for management of asset maintenance and inventory control.

FY 09 OBJECTIVES:

To review and modify the existing five-year Capital Plan as necessary.

To review and evaluate the balance between capital and operating spending needs for FY 09.

To work with the Community Preservation Act Committee to coordinate capital recommendations for the Annual Town Meeting.

SERVICE LEVELS:	FY 02 <u>Actual</u>	FY 03 <u>Actual</u>	FY 04 <u>Actual</u>	FY 05 <u>Actual</u>	FY 06 <u>Actual</u>
Number of Projects:					
Department Equipment	13	20	22	16	11
Facilities/Buildings	21	10	20	18	27
Joint Capital Planning Committee Meetings	15	17	17	16	14

SUMMARY

	FY 06	FY 07	FY 07	FY 08	FY 09	Change	Percent
	Actual	Budget	Actual	Budget	Manager	FY 08 - 09	Change
Departmental Equipment	882,157	1,394,643	1,394,643	1,349,978	2,512,187	1,162,209	86.1%
Buildings	606,600	431,500	431,500	1,237,000	14,626,500	13,389,500	1082.4%
Facilities	1,126,800	888,500	888,500	928,100	678,500	(249,600)	-26.9%
TOTAL APPROPRIATION	2,615,557	2,714,643	2,714,643	3,515,078	17,817,187	14,302,109	406.9%
SOURCES OF FUNDS							
	4 402 200	1 107 700	1 107 700	1 245 700	640,000	(70E 700)	EO CIV
Grants	1,193,300	1,197,700	1,197,700	1,315,700	610,000	(705,700)	-53.6%
Borrowing Authorization	0	0	0	950,000	14,960,000	14,010,000	1474.7%
Stabilization Fund	0	0	0	0	0	0	0.0%
		222 222	230.000	0	210,000	210.000	
Available Funds	389,257	230,000	230,000	U	210,000	210,000	

MAJOR COMPONENTS:

See detail on subsequent pages.

NOTE: The amounts portrayed in the FY 09 Recommended budget are from the recommended Five Year Capital Plan completed in April 2007 by the Joint Capital Planning Committee (JCPC). These recommendations WILL CHANGE. The JCPC will be reviewing new and/or revised capital requests from departments from January – April 2008 and updating its recommendations for FY 09 and subsequent years prior to the Annual Town Meeting.

DEPARTMENTAL EQUIPMENT

MISSION STATEMENT: To manage an equipment purchase and replacement program that facilitates the safe, timely delivery of Town services.

CONTINUING OBJECTIVES

To monitor vehicle maintenance costs and safety records to assist with replacement evaluation.

To develop and modify vehicle and equipment replacement schedules so that the continuity of adequate, expected services is assured.

To continuously evaluate alternative replacement financing alternatives.

To review and evaluate new technologies that support staff providing services through operating budgets.

To purchase new, additional equipment when operational efficiencies or safety considerations require such purchases.

To continuously refine and improve the capital planning process.

LONG RANGE OBJECTIVES

To annually evaluate and modify the currently operative five-year plan.

To improve recording of maintenance data to facilitate decision making about equipment and vehicle replacements.

FY 09 OBJECTIVES:

To replace existing equipment essential to the delivery of services at current levels.

SERVICE LEVELS:	FY 03 <u>Actual</u>	FY 04 <u>Actual</u>	FY 05 <u>Actual</u>	FY 06 <u>Actual</u>	FY 07 <u>Actual</u>
General Government	3	1	1	1	5
Police	1	1	1	1	1
Fire	4	2	2	2	4
Emergency Medical Services	2	0	0	0	1
Communications	0	0	1	1	2
Highways and Streets	2	4	1	1	2
Conservation	0	0	0	0	3
Parks	1	1	0	0	1
Council on Aging	1	0	0	0	0
Pools	0	0	0	0	1
Schools	7	4	3	3	5
Libraries	1	3	2	2	3

DEPARTMENTAL EQUIPMENT

	FY 06	FY 07	FY 07	FY 08	FY 09	Change	Percent
_	Actual	Budget	Actual	Budget	Manager	FY 08 - 09	Change
General Government	220,000	270,500	270,500	489,500	436,000	(53,500)	-10.9%
Public Safety	215,757	693,000	693,000	336,000	960,000	624,000	185.7%
Public Works	180,000	127,000	127,000	45,000	366,703	321,703	714.9%
Planning/Conservation/	•	•	•	•	•	•	
Inspections	0	16,500	16,500	23,000	0	(23,000)	-100.0%
Community Services	0	10,000	10,000	22,500	35,500	13,000	57.8%
Schools	241,400	227,643	227,643	408,978	688,984	280,006	68.5%
Library _	25,000	50,000	50,000	25,000	25,000	0	0.0%
TOTAL APPROPRIATION	882,157	1,394,643	1,394,643	1,349,978	2,512,187	1,162,209	86.1%
SOURCES OF FUNDS							
Grants	125,000	362,700	362,700	254,600	110,000	(144,600)	-56.8%
Stabilization	0	0	0	0	0	O O	0.0%
Other Available Funds	211,757	230,000	230,000	0	160,000	160,000	
Borrowing Authorization	0	0	0	0	610,000	610,000	
Taxation	545,400	801,943	801,943	1,095,378	1,632,187	536,809	49.0%

MAJOR COMPONENTS:		
GENERAL GOVERNMENT	Computers & Office Equipment Software GIS Aerial Photography Door Access Photocopiers	\$107,000 115,000 125,000 45,000 44,000
PUBLIC SAFETY	Police Cruisers Ambulance Vehicles Quint Apparatus	130,000 160,000 60,000 610,000
PUBLIC WORKS	Dump/Sander Truck One Ton Dump Truck with Plow Two Ton Roller Dumper/Sander Truck Ground Groomer Trash Truck	110,000 55,000 20,000 20,000 11,703 150,000
LSSE	Pickup Truck	25,000
CHERRY HILL GOLF COURSE	Field & Bunker Groomer	10,500
SCHOOLS	Computers & Office Equipment Buses SPED Vans Handicap Van Copiers Phone Upgrade Multimedia – Audio/Visual	345,892 80,000 30,000 40,000 25,000 100,000 68,092
LIBRARIES	Computers Copier/Printer/Scanner	20,000 5,000

BUILDINGS

MISSION STATEMENT: To manage an effective building construction, improvement and maintenance program which ensures the safe and efficient delivery of services and protects the investment the Town has made in physical assets.

CONTINUING OBJECTIVES

To maintain buildings in a timely manner to ensure the health and safety of building users.

To continuously evaluate adequacy and effectiveness of building systems and to replace and repair those systems when necessary.

To continuously evaluate alternative replacement financing alternatives.

To continuously refine and improve the capital planning process for new construction, building expansions, improvements and repairs.

LONG RANGE OBJECTIVES

To annually evaluate and modify the currently operative five-year plan.

To improve recording of maintenance data to facilitate decision making about buildings.

To continue to modify buildings to bring them in compliance with the requirements of the Americans With Disabilities Act.

To continue to evaluate the need for a new Teen Center.

To evaluate the need for and develop a plan for a new fire station in the southern part of the Town.

To refine improvement plans and cost estimates for the Fort River and Wildwood elementary schools.

FY 09 OBJECTIVES:

To continue to invest in an effective building construction, improvement and maintenance program.

SERVICE LEVELS:	FY 03 <u>Actual</u>	FY 04 <u>Actual</u>	FY 05 <u>Actual</u>	FY 06 <u>Actual</u>	FY 07 <u>Actual</u>
General Government	0	4	4	2	2
Police	1	1	1	1	1
Fire	0	0	0	2	1
Public Works Facilities	0	1	1	2	0
Planning	0	0	2	1	1
Schools	1	3	3	5	4
Libraries	2	2	2	1	2

BUILDINGS

	FY 06	FY 07	FY 07	FY 08	FY 09	Change	Percent
	Actual	Budget	Actual	Budget	Manager	FY 08 - 09	Change
General Government	75,000	5,000	5,000	818,000	412,500	(405,500)	-49.6%
Public Safety	206,600	177,000	177,000	28,000	14,015,000	13,987,000	49953.6%
Public Works	30,000	0 0	177,000	25,000	55,000	30,000	120.0%
Planning/Conservation/ Inspections	155,000	81,500	81,500	155,000	5,000	(150,000)	
Community Services	0	0	0	0	35,000	35,000	_
Schools	130,000	115,000	115,000	205,000	20,000	(185,000)	-90.2%
Libraries	10,000	53,000	53,000	6,000	84,000	78,000	1300.0%
TOTAL APPROPRIATION	606,600	431,500	431,500	1,237,000	14,626,500	13,389,500	1082.4%
SOURCES OF FUNDS							
Grants	205,000	81,500	81,500	205,000	0	(205,000)	-100.0%
Borrowing Authorization	0	0	0	950,000	14,350,000	13,400,000	1410.5%
Stabilization	0	0	0	0	0	0	0.0%
Taxation	281,600	350,000	350,000	82,000	276,500	194,500	237.2%
Other Available Funds	120,000	. 0	0	. 0	. 0	. 0	0.0%

GENERAL GOVERNMENT	HVAC (computerized) at Bangs Community Cer Roof Replacement at Bangs Community Center Exterior Maintenance at Child Care Facility Exterior Maintenance at Munson Library	
PUBLIC SAFETY	Design/Construction New Fire Facility Central Fire Station Repairs North Station HVAC Replacement	7,200,000 6,750,000 65,000
PUBLIC WORKS	Building improvements DPW Facility Study	5,000 50,000
CONSERVATION	Roof Repair at Hitchcock Center	5,000
LSSE	Recreation Center	35,000
SCHOOLS	Asbestos removal Computer Electrical Upgrade (FR & WW)	10,000 10,000
LIBRARIES	Window Replacement Roof repairs Carpet	55,500 13,500 15,000

FACILITIES

MISSION STATEMENT: To manage an effective facility construction, improvement and maintenance program which ensures the safe and efficient delivery of services.

CONTINUING OBJECTIVES:

To continuously evaluate the need for new or expanded facilities to meet community needs.

To continue to manage the road and intersection improvement program using state and federal resources whenever possible.

To make necessary repairs and improvements to parks and recreation facilities.

LONG RANGE OBJECTIVES:

To continue to modify facilities to bring them in compliance with the requirements of the Americans With Disabilities Act.

To continue the APR / Open Space Acquisition program.

To develop a sidewalk expansion program.

FY 09 OBJECTIVES:

To continue to work with the Community Preservation Act Committee to develop a long-range program for allocation of Community Preservation Act funds.

To continue a roadway maintenance and improvement program.

SERVICE LEVELS:	FY 03 Actual	FY 04 <u>Actual</u>	FY 05 <u>Actual</u>	FY 06 <u>Actual</u>	FY 07 <u>Actual</u>
Primary Road Resurfacing (miles)	5.6	7.9	3.4	3.5	1.7
Other road, intersection projects	0	1	0	0	0
Curbing Replacement (linear feet)	0	1,892	2,105	1,050	700
Sidewalk Maintenance (linear feet)	0	N/A	1,952	440	100
Conservation Area Improvements					
(# of projects)	1	N/A	5	8	6
Parks, Commons and Recreation Area					
Renovations (# of sites)	3	0	0	0	1
Farm Land Development Rights (# of acres)	0	N/A	41.5	34	45

FACILITIES

	FY 06	FY 07	FY 07	FY 08	FY 09	Change	Percent
	Actual	Budget	Actual	Budget	Manager	FY 08 - 09	Change
	004 500			400 400	40.000	(00.400)	00 70/
General Government	294,500	202,500	202,500	108,100	10,000	(98,100)	-90.7%
Public Safety	0	0	0	10,000	0	(10,000)	0.0%
Public Works	600,000	525,000	525,000	575,000	606,000	31,000	5.4%
Planning/Conservation/ Inspections	120,800	141,000	141,000	215,000	62,500	(152,500)	-70.9%
Community Services	111,500	20,000	20,000	20,000	0	(20,000)	-100.0%
Schools	0	0	0	0	0	0	0.0%
Libraries	0	0	0	0	0	0	0.0%
TOTAL APPROPRIATION	1,126,800	888,500	888,500	928,100	678,500	(249,600)	-26.9%
SOURCES OF FUNDS							
Grants	863,300	753,500	753,500	856,100	500,000	(356,100)	-41.6%
Borrowing Authorization	0	0	0	0	0	0	0.0%
Stabilization	0	0	0	0	0	0	0.0%
Taxation	206,000	135,000	135,000	72,000	128,500	56,500	78.5%
Other Available Funds	57,500	0	0	0	50,000	50,000	_

MAJOR COMPONENTS:		
GENERAL GOVERNMENT	Master Plan	10,000
PUBLIC WORKS	Road Resurfacing Transfer Station NPDES Program Implementation Streetlights Sidewalks	500,000 50,000 20,000 6,000 30,000
CONSERVATION	Puffer's Pond Dredging	15,000
PLANNING	Shade Trees Down Town Wayfinding Sign System Street Furniture Gates Lot/ Veteran's Memorial Park	12,500 25,000 5,000 5,000

COMMUNITY PRESERVATION ACT

MISSION STATEMENT: To manage the Community Preservation Act Program in accordance with the guidelines established by Community Preservation Act legislation.

CONTINUING OBJECTIVES:

To ensure that Community Preservation funds are allocated to Open Space, Historic Preservation, Affordable Housing and Recreation in accordance with guidelines contained in the Act.

To continuously evaluate requests for funding for projects and activities that fulfill Act requirements.

To work with the Joint Capital Planning Committee to coordinate Community Preservation Act spending with the Town's fiveyear Capital Plan.

To develop and modify policies and long-range plans for use of Community Preservation Act funding.

LONG RANGE OBJECTIVES:

To develop a long term spending plan for use of Community Preservation Act funds.

To improve and institutionalize the evaluation process.

FY 09 OBJECTIVES:

To allocate at least 10% of available funding to open space, historic preservation and affordable housing.

To review and evaluate requests for funding.

To allocate a second year's contribution to build an adequate CPA fund reserve.

SERVICE LEVELS:	FY 03 <u>Actual</u>	FY 04 <u>Actual</u>	FY 05 <u>Actual</u>	FY 06 <u>Actual</u>	FY 07 <u>Actual</u>
Open Space Projects					
Agricultural Restrictions	1	1	0	0	0
Open Space Acquisitions	1	0	3	1	1
Affordable Housing	2	1	5	1	3
Historic Preservation	1	2	2	4	8
Recreation	1	1	1	1	1

COMMUNITY PRESERVATION ACT

		FY 06	FY 07	FY 07	FY08	FY 09	Change	Percent
	_	Actual	Budget	Actual	Budget	Manager	FY 08 - 09	Change
Open Space	\$	150,800	161,000	137,089	215,000			
Historic Preservation	\$	242,500	92,500	2,350	141,100			
Affordable Housing	\$	155,000	81,500	0	155,000			
Recreation	\$	96,332	45,000	45,000	43,666			
Administration	\$_		0					
TOTAL APPROPRIATION	\$_	644,632	380,000	184,439	404,766			
SOURCES OF FUNDS								
CPA Tax Surcharge	\$	209,600	180,000	216,735	346,000			
State Trust Fund	\$	183,797	183,797	209,271	220,000			
Borrowing	\$	0	0		0			

MAJOR COMPONENTS:

The Community Preservation Act Committee will update its recommendations for FY 09 prior to the Annual Town Meeting. As of December 2007, the committee estimates that \$609,899 will be available to fund CPA-eligible projects in FY 09.

PROGRAM DESCRIPTION:

In 2001, Amherst voters accepted the provisions of Chapter 44B of Massachusetts General Laws, the Community Preservation Act. This legislation allows for the assessment of a surcharge on property taxes, the revenue from which can only be used for conservation, affordable housing, historical preservation and recreation. The first \$100,000 in valuation all residential property (and 100% of personal property) is exempt from the surcharge. While the legislation allows a surcharge of up to 3%, voters in Amherst approved a 1% surcharge. By accepting the Act, the Town is eligible, each year, for matching funds of up to 100% from a state trust fund established for the purposes specified in the Act. In November 2006, Amherst voters approved a referendum to increase the local surcharge to 1.5%, which will become effective in FY 09.

One of the requirements of the Act is that at least 10% of each year's funding from all sources (surcharge, state match and interest earned on investments) must be spent or set aside for conservation, affordable housing and historic preservation. There is not a 10% requirement for recreation. If those funds are not spent in a year they are transferred to a Designated Fund Balance for that purpose.